

Seagate Rentals Weekly Rental Information

P.O. Box 774, Berlin, MD 21811

410-629-1570

**Summer Office (May through October) 6403 Coastal Highway Ocean City, MD
(inside Rick's Market)**

Check-in & Check-out

Check-in time is 4:00 p.m. Due to the high volume of traffic and the amount of time it takes to ready a property for occupancy we ask that you do not access the property until 4:00 p.m. Cleaning can be as late as 6:00 p.m. Check-out is by 10:00 a.m. All keys are to be returned by that time to Seagate Rentals in Rick's Market at 6403 Coastal Highway, Ocean City, MD. Guest agrees to pay an excessive housekeeping fee if property is not left in the following condition: Remove all food from refrigerator, freezer and cabinets, and all trash from property. Refrigerator and freezer must be wiped clean of all food residues. All floors are to be vacuumed or swept and washed. Clean all dishes and utensils and put them away. Leave furniture arranged the same way you found it. Check for personal items, and lock all windows and doors. Guests are responsible for the property until all keys are returned and the property is vacated. Seagate Rentals is not responsible for items left behind at check-out (and housekeeping staff are not required to provide access to apartment after check-out.)

Reservations

We have senior week rentals for the first three weeks of June. We have weekly and mini week family rentals starting June 22th, 2012. Weekly and mini week family rentals can be booked through Judy Jameson at Coldwell Banker Residential Brokerage. Her email address is judyjameson@cbmove.com and her phone number is 410-520-4507. You can visit our website (www.seagaterentals.com) 24 hours a day for information about rentals or to contact us. Senior week rentals must call Seagate Rentals before reserving online. Placing a reservation online confirms your acceptance, agreement and understanding of the terms of the Weekly Group Rental Agreement. You may also contact us 7 days a week from 9 a.m. to 5 p.m. for information regarding rentals at 410-629-1570.

Payment/Cancellations

We require one half of the base rent plus the non-refundable \$60.00 processing fee within 7 days of making the rental. Certified checks accepted for any payments. Personal checks will be accepted up to 30 days prior to occupancy. Visa and MasterCard are accepted up to 45 days prior to occupancy. Please call for information concerning credit card payments. Returned checks will incur a \$35.00 fee. If payment is not received by the afternoon of the 7th day, the reservation is cancelled without further notice. A weekly rental agreement will be sent upon receipt of initial payment. All terms and conditions of the agreement are binding from the date of mailing from Seagate Rentals. Fill out and sign the weekly rental agreement and remit with balance of rent due on or before due date. Failure to pay balance due by date due may result in cancellation by agent and loss of all funds paid. Cancellations with refunds only within 14 days after making the initial hold. There will be no refunds after the 14th day unless property is re-rented, and then a partial refund is given. The processing fee is non-refundable. All cancellations must be in writing. In the event of a cancellation, 5% of the gross rent will be charged if the property is re-rented for the full amount. If the rental is not re-rented at the full amount, the rental deposit will be

forfeited. If a last minute reservation is made (within 30 days of arrival) there are no refunds for cancellations at any time. It is strongly recommended that you purchase vacation insurance if you feel for any reason that you might have to change your plans. The balance of the rental is due 30 days prior to check-in. Reservations made within 30 days of arrival require immediate payment in full via overnight mail in certified funds. All rates are subject to 6% Maryland tax and 4.5% County room tax. Seagate Rentals reserves the right to cancel any reservation prior to occupancy, and will in this event refund all monies received.

Security Deposits

The refundable security deposit for weekly family rentals is \$260.00. The security deposit for student or group rentals is \$800.00 for two bedroom apartments and \$600.00 for one bedroom apartments. All deposits will be processed within 45 days of check out and will be returned to the guest less any costs for repairs or excessive housekeeping charges if property is not left as required. We will also withhold part of the deposit if all keys are not returned.

Parking

Seagate Rentals, LLC., is not responsible for illegally parked vehicles. Boat trailers or any other type of trailers are not permitted to park on city streets. Arrangements should be made with a local marina.

Pets

Pets are prohibited under all circumstances. Anyone in violation will be asked to vacate the property immediately.

Telephones/Televisions

All of our weekly properties provide at least one color TV with local cable. (12 channels are available with local cable). Should a TV, cable box, etc. break down, a replacement is not guaranteed. Our properties do provide local phone service. There is a block on long distance service, which will require a credit card or calling card to place long distance calls.

Refunds

Guests shall not be entitled to any refund for inoperative appliances, air conditioners, or any other property defect. However, upon being notified of any malfunction, Seagate Rentals will make every effort to have the problem repaired. There will not be refunds for any items not operable.

Kitchens, Linens & Supplies

Kitchens are equipped with tableware, dinnerware, and cookware. Linens, towels, blankets, soap and paper products are not furnished. Plan on bringing your own sheets, blankets, towels, toiletry, & paper products. You may contact Ocean City Beach and Linen Rental at 800-422-2742 or PMI rentals at 800-320-7469 for information regarding rentals of linens, cribs, beach equipment, etc.

Noise Ordinance

We are required by law to inform you in writing there is a "Noise Control Ordinance" in effect. It makes it unlawful to cause or permit noise levels which exceed those established by the Dept. of Health & Mental Hygiene of the State of Md. (COMAR 10.20.01). Upon notification that these noise levels have been exceeded as a result of activity on premises, guest shall vacate the premises, and no refunds shall be given.

Rental Properties

Seagate Rentals, LLC., makes every reasonable effort to match the needs and wishes of each guest with the available accommodation. If you have a specific need, please advise us prior to making your reservations as we will be unable to make substitutions or refunds upon arrival.

Refunds for Weather/Beach Maintenance

No refunds will be given for inclement weather, including hurricanes. The town of Ocean City, the state of Maryland and the Army Corps of Engineers maintain the beaches through a replenishment program. No refunds will be given as a result of any unexpected inconveniences.